**Registration instructions**

* Authors with accepted papers must register to attend the conference.
* Participants who have non-accepted papers can also register to attend the conference as attendant.
* Accepted papers should be registered **before December 15th, 2018**.
* Accepted papers will appear in the conference proceedings only if the payment has been made and at least one author will present the paper at the conference.
* All authors with accepted papers must submit their camera-ready version in PDF and source files.

**Registration fees**

* These prices apply to both paper authors, i.e. speakers, and non-speakers.
* The table below shows in detail all possible combinations of several options, namely “speaker/non-speaker; early/late/on-site” registration types. It shows also special, discounted registration types, namely "Co-Authors or Students”.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Conference, Workshops or Special Sessions** | | | **Early** | **Late** | **On-Site** |
| Speaker | Regular | One paper | 600 € | 650 € | - |
| Additional paper | 400 € | 500 € | - |
| Student | | 400 € | 450 € | - |
| Virtual presentation | | 450 € | 450 € | - |
| Attendant | Student | | 250 € | 250 € | 250 € |
| Non-student | | 350 € | 350 € | 350 € |
| Social Trip | 200 € | | | | |

N.B:  **Regarding the hotel reservation,**(Manganelli Palace).

The dinner in Catania on 25th June is included in the conference fee only for regular registration.

We can add a note in Venue web page that this hotel is among our co-partner and gives us a discount for each attendee at the Seahf conference.

The trip to Syracuse can be held on the 26th just after lunch and the cost can be reduced to 130€.

* **Early registrations are accepted until December 15th, 2018.**
* **Late registrations are accepted until December 31st, 2018.**
* All conference speaker registration types include access to all conference sessions and keynote lectures + coffee breaks + lunches + conference bag and badge + Book of Abstracts including all papers from the SEAHF 2019 conference event.
* Non-student attendant registration includes access to all conference sessions and keynote lectures + coffee breaks + lunches + Book of Abstracts including all papers from the SEAHF conference events.
* Student attendant registration includes access to all conference sessions and keynote lectures + coffee breaks.

**Payment**

* Registration with bank transfer payments is already available through the link "**Register**" on the right in this page.
* You should fulfill all the fields.
* **Proof of payment should be submitted to secretariat@seahf.net**
* Include in the email your first name, surname, position, university/institution, address and passport number. At the same time, you can ask for an invitation letter to apply for your visa, if required.
* Registration confirmation will be given after checking the payment is correct and corresponds to the author.
* **In few weeks, credit card payment will be available.**

**Guidelines, Benefits and Policies**

* Each accepted and registered paper will be published in the conference proceedings and must be presented at the conference.
* It is mandatory that the camera-ready, copyright document, registration and payment, are received by the conference by the deadline indicated below as “**early registration**”.
* To register a paper, the participant needs to select the "Speaker" registration. This applies to student papers and/or poster presentations.  
  1. **Cancellation Policy**: If we receive your written cancellation before November 31st, 2018, the registration fees will be refunded, deducted by an administrative fee of 100 EUR. There will be no refunds for cancellations received after November 31st, 2018.

2. **Discounts over the registration fee are not cumulative**.

3. **Student Benefits**: Students must confirm their status by presenting a student card and a signed declaration from the supervisor professor.

* Students without a paper are entitled to substantial discounts over the basic registration for non-speakers

  **Parallel Events:**

**Workshop**

* The purpose of workshops is to provide a more interactive and focused platform for presenting and discussing new and emerging ideas. The format of paper presentations may include oral presentations, poster presentations, keynote lectures and panels. Depending on the number of presentations, workshops can be scheduled for 1 day.

**Special Session**

* Special sessions are very small and specialized events to be held during the conference as a set of oral and poster presentations that are highly specialized in some particular theme or consisting of the works of some particular international project. The goal of special sessions (minimum 4 papers/ maximum 9) is to provide a focused discussion on innovative topics. All accepted papers will be published in a special section of the conference proceedings book, under an ISBN reference and on CD-ROM support.

**Tutorial**

* The role of the tutorials is to provide a platform for a more intensive scientific exchange amongst researchers interested in a particular topic and as a meeting point for the community. Tutorials complement the depth-oriented technical sessions by providing participants with broad overviews of emerging fields. A tutorial can be scheduled for 1 or 3 hours.

**Panel**

* A panel is basically a one and a half hour to 2 hours session in which four to six speakers – distinguished members of the scientific and/or enterprise community, briefly present different perspectives/opinions on key issues with the goal of stimulating a lively, controversial and provocative discussion. Panelists are expected to actively debate one another and engage the audience to help broaden understanding of the technologies and issues. Two types of panels are to be considered: Research Panels oriented to the academic community and focused on the discussion of research topics and Industrial Panels oriented to promote knowledge exchanges between academia and industry.

**Open Communications**

* Open Communications provide researchers and practitioners with a simple and concise, yet exciting and interactive opportunity to present their research, case-studies, novel approaches, techniques or technologies to the conference audience.
* Speakers can submit either a 1-page abstract or a previously published work, which will be screened by a panel of experts including the conference and program chairs. Open Communications will be advertised in the conference program and abstracts will be included in a book of abstracts, but not published in the proceedings.